



# *Stanion C.E. (Aided) Primary School*

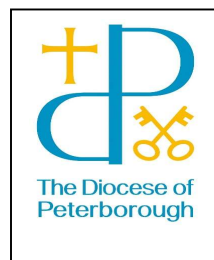


## **Our Vision - Love, Inspire, Flourish, Embrace – LIFE**

The root of the ethos of Stanion Church of England Primary School is based on the two commandments in Saint Matthew's Gospel.

'Love the lord your God with all your heart, with all your soul, and with all your mind.'

'Love your neighbour as yourself'



## Stanion C.E. (Aided) Primary School

Cardigan Road  
Stanion  
Kettering  
Northants  
NN14 1BY

Telephone: 01536 204896

Email: [head@stanionprimary.org.uk](mailto:head@stanionprimary.org.uk)

Headteacher: Mr Wayne Jones B.A (Hons)

Chair of Governors: Mrs Amanda de Choisy

The school is for children between the ages of four and eleven. Pupils are admitted at the beginning of the academic year in which their fifth birthday occurs. It is proud to be a member of the family of C.E. schools in The Diocese of Peterborough. The school's foundation governors are appointed by the Diocese. The ethos which has developed follows the Christian principles about the worth of each individual child.

### **Admissions Policy**

The Governors aim to admit fifteen reception children each year. The school is responsible for its own admissions but this is administered by North Northamptonshire Council. The school's current Admission Policy can be seen on the school website.

### **In Year Admissions**

North Northamptonshire Council administer the admissions procedures and families should apply directly to them. Admission may be granted if there is a space in the appropriate year group.

### **Admission Appeals**

Details are available on the school website regarding appeals.

### **Safeguarding**

The school is committed to ensuring the welfare and safety of all children in its care. All Northamptonshire schools, including ours, follow the Northamptonshire Local Safeguarding Board Inter-Agency Procedures. The school will, in most circumstances, endeavour to discuss all concerns with parents about their child/ren. However, there may be exceptional circumstances when the school will discuss concerns with Social Care and /or the Police without parental knowledge (in accordance with Child Protection procedures). The school will, of course, always aim to maintain a positive relationship with all parents. The school's child protection policy is available on the website and by request.



## Stanion C.E. (Aided) Primary School

### **School Governors**

The members of the Governing Body are:

#### **Foundation Governors:**

Mrs Amanda de Choisy (Chair)  
Mr Thomas Birkett  
Mr Jonathan Waterworth  
Mrs Joanna Taylor  
Mrs Laura Allanson (Vice Chair)  
Revd Heather Lowe

#### **Parent Governors**

Mrs Jade Hayes  
Mr Liam Nelson

#### **Local Authority Governor:**

Mrs Lisa Manton

#### **Teaching Staff Representative**

Mr Christopher Forsyth  
Mrs Rachael Findlay

#### **Headteacher:**

Mr Wayne Jones

#### **Clerk:**

Mrs Christine Harrison

The Governors have legal duties, powers and responsibilities. The whole Governing Body meet once per term. In addition a number of committees meet to consider detailed aspects of finance, curriculum, buildings and health and safety.



## Stanion C.E. (Aided) Primary School

### Staff

Headteacher:	Mr W Jones	
Deputy Headteacher:	Mrs R Findlay	
Teaching Staff:	Mrs E Pinkerton	Reception (0.8)
	Mrs S Ettridge	Reception (0.2)
	Mrs S Dalby-Bellis	Year 1/2 (0.6)
	Mrs N Houghton	Year 1/2 (0.4)
	Mr C Forsyth	Year 3/4
	Mrs R Findlay	Year 5/6
Teaching Support Staff:	Mrs K Phillips	Reception
	Mrs L Waterworth	Year 1/2 T.A (0.6)
	Mrs M Mahon	Year 1/2 T.A (0.4)
	Mrs T Cox	Year 3/4 T.A (0.6)
	Mrs S Pillen	1:1 SEND Support
	Mrs A Marshall	Year 3/4 and 5/6 H.L.T.A
Office Staff:	Mrs C Harrison	Bursar (0.5)
	Mrs S Harvey	Administrator (0.6)
Cleaner-in-Charge	Mrs E Brown	
Lunchtime Supervisors:	Mrs E Brown	
	Mrs M Mahon (0.4)	
	Mrs A Marshall	
	Mrs T Cox (0.6)	
	Mrs L Waterworth (0.6)	

## Stanion C.E. (Aided) Primary School



## **Ethos/Vision Statement**

The root of the ethos of Stanion Church of England Primary School is based on the two commandments in Saint Matthew's Gospel:

'Love the lord your God with all your heart, with all your soul, and with all your mind.'

'Love your neighbour as yourself'

## **Our Vision - Love, Inspire, Flourish, Embrace – LIFE**

Recognising its historic foundation, the school will preserve and develop its religious character in accordance with the principles of the Church of England and in partnership with the church at parish and diocesan level.

The school aims to serve its community by providing an education of the highest quality within the context of Christian belief and practice. It encourages an understanding of the meaning and significance of faith, and promotes Christian values through the experience it offers to all its pupils.

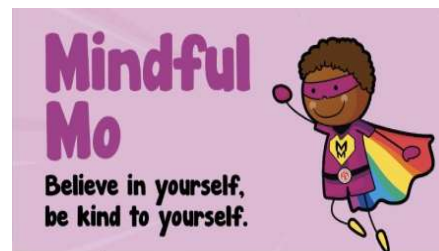


**Stanion C.E. (Aided) Primary School**








**Aims of the School**

Our Christian ethos underpins everything that takes place in school. Our approach to delivering the best for every member of our school community is based upon five key curriculum drivers. These are known as our Superpowers. We know that by delivering our broad, balanced and bespoke curriculum, each learner will be valued as an individual and given the opportunity to reach their potential.



<u>Superpower</u>	<u>What do we want for our children?</u>	<u>What does that really mean?</u>
-------------------	--	------------------------------------



 <b>Parker</b>	<p>We want our children to be fearless with challenge and change. We want them to enjoy experimenting in a safe, supportive environment. We want to develop resilient, tenacious children who are keen to broaden their horizons.</p>	<p>Try something new. Keep going.</p>
 <b>Mo</b>	<p>We want our children to have a positive and peaceful outlook. We aim to develop increased self-esteem and self-confidence. We want our children to be kind to themselves, think deeply about their own feelings and show empathy to others.</p>	<p>Believe in yourself. Be kind to yourself.</p>
 <b>Eric</b>	<p>We want our children to become critical thinkers. We nurture their natural inquisitiveness and encourage them to investigate their world. Our aim for all children, is that they leave our school with the ability to form their own opinions and make decisions about the ever changing world around them.</p>	<p>Think for yourself. Ask questions.</p>
 <b>India</b>	<p>We want our children to become decisive risk takers. We aim to harness their innate curiosity, promote independence and develop a sense of adventure in the choices that they make. We want them to understand the importance of being honest in difficult situations.</p>	<p>Be brave. Trust yourself.</p>
 <b>Cam</b>	<p>We want our children to learn the importance of valuing and celebrating diversity within our immediate and wider communities. We aim to develop collaborative workers, who treat others with respect and tolerance.</p>	<p>Support each other. Appreciate each other.</p>

**Stanion C.E. (Aided) Primary School**



## **Home and School**

No school can function without full home/school co-operation.

At Stanion we are extremely fortunate to have excellent parental support. Before children come into the school in September, they have the opportunity to attend a transition session in the Reception class. Here they can meet their teacher and generally get to know the school.

Regular letters, emails and texts keep parents informed about school events, activities and other things of interest.

Parents are always welcome to come into school to discuss any concerns. Parent/teacher consultations are held two times a year and a written report is produced at the end of the summer term.

Throughout the year various functions are arranged e.g. Harvest Festival, Christmas celebrations, concerts, May Day and sports days. Parental presence on these occasions is always encouraged. Parents are also welcome to come into school and help in the classrooms, for example listening to readers and accompanying children on school visits.

The school has an active Parent Teacher and Friends Association (PTFA), which encourages all parents and friends to support their functions. The aim is to continue to foster good relationships and assist fund raising for the benefit of the children.



## Stanion C.E. (Aided) Primary School

### Facilities

- Hall with safety flooring, wall mounted gymnastic apparatus, electric screen and data projector with sound system.
- Four fully equipped modern classrooms with interactive E-Boards
- Computer suite with 16PC's, E-Board
- School website
- Well stocked library
- Fully equipped kitchen
- Outside covered play area, safety play surface, covered sandpit, class garden areas and quiet reading area.
- Sports field with a football pitch in the winter and an athletics track in the summer.
- Secure school grounds with controlled entry.
- Tarmac playground with Viking playship, adventure play equipment, multi-use games area (MUGA) and ActivAll fitness boards.
- Hot school meals Pod



## Stanion C.E. (Aided) Primary School

### The Curriculum

All schools must fulfil the demands of the National Curriculum and provide a balanced and broad curriculum which:

- Promotes the spiritual, moral, cultural, mental and physical development of pupils;
- Prepares pupils for the opportunities, responsibilities and experiences of adult life.

We try first of all to make our school a happy place, because happy children secure in, and familiar with, their surroundings are more likely to learn and achieve success. The staff give considerable thought to making all the children's learning interesting and purposeful. The progress and needs of each individual child are our concern throughout their time at the school. We strive to achieve cohesion, continuity and progression in the curriculum to ensure progress from stage to stage and acknowledge the importance of equal opportunities for all. Each child's progress is monitored carefully. The curriculum is planned and developed in conjunction with the requirements of the National Curriculum.

The term 'Foundation Stage' describes the phase of education until the end of reception year. The National Curriculum applies to pupils of compulsory school age and in the primary school is organised into Key Stage 1 for children 5 to 7 years old and Key Stage 2 for children 7 to 11 years old.

### **Foundation Stage**

Children have the opportunity to become involved in a wide range of first hand experiences leading to the acquisition of knowledge, skills and concepts. Concentration and perseverance are encouraged as the children are introduced to appropriate aspects of the Foundation Stage Curriculum, which seek to foster a real interest in learning and builds on what they already know. Much of the early years curriculum is delivered through structured play, both indoors and outdoors, where learning objectives have been clearly defined. Well planned play is a key way for young children to learn with enjoyment and challenge. Opportunities are given for the children to engage in activities planned by adults and those that they plan or initiate themselves, with appropriate adult intervention to help them make progress in their learning. A balance is sought between direct teaching and child-initiated activities.

The Foundation Stage Curriculum is organised into Prime and Specific areas of learning.

### **Prime Areas of Learning and Development**

- **Personal, Social and Emotional Development**  
Making relationships, self-confidence and self-awareness, managing feelings and behaviour.
- **Communication and Language**  
Listening and attention, understanding and speaking.



- **Physical Development**

Moving and handling, health and self-care.

## Stanion C.E. (Aided) Primary School

### Specific Areas of Learning and Development

- **Literacy**  
Reading and writing
- **Mathematics**  
Numbers, shape, space and measure
- **Understanding the World**  
People and communities, the world and technology
- **Expressive Arts and Design**  
Exploring and using media and materials, being imaginative.

### Key Stage 1 and 2

#### English

- **Being a Reader**  
We aim to help each child to become an effective reader, who reads accurately, fluently, with understanding and who also finds reading an enjoyable experience. This is achieved through many different approaches and include: carefully structured reading and phonic programmes (Letters and Sounds), guided and individual reading, developing comprehension skills in a wide variety of contexts, taking books home, using the school library, carrying out research using information books and ICT and opportunities to respond to all types of writing.
- **Being a Writer**  
We aim to give children skills and opportunities to construct and convey meaning with clarity, expressing ideas, information and impressions neatly in a range of written forms for a variety of purposes. They are taught to develop a neat handwriting style and to use correct spelling, grammar and punctuation.
- **Being a Speaker**  
Through a range of experiences children are helped to become good listeners and confident speakers. They are given the opportunity to express themselves and to listen, understand and respond appropriately to others.

#### Being a Mathematician

We aim to help children gain a positive attitude towards mathematics by developing the ability to think clearly and logically. Our teaching of this subject gives children an



appreciation of using and applying mathematics, number, shape, space, measures and handling data. Knowledge of number facts (number bonds, multiplication tables) is absolutely necessary and these are developed and reinforced throughout the school. The ability to apply mathematical skills in practical situations, problem solving and in other areas of learning is vital and carefully planned.

## **Stanion C.E. (Aided) Primary School**

### **Being a Scientist**

Children are encouraged to adopt a scientific approach to learning and to acquire the skills of observation, recording, forming hypotheses, testing, investigating and making conclusions in their explorations of the natural and man-made environment.

### **Design and Technology – Being a designer**

We aim to give children opportunities to develop their awareness of the different ways in which a problem may be solved in a variety of contexts. Children will carry out research, design, make, evaluate and develop their technical knowledge.

### **Computing – Being a computer user**

Children will be taught to work confidently with a variety of software and applications and use these to enhance learning across the curriculum. They will develop an understanding and be able to apply the basic principles and concepts of computer science. Children will understand how to be a safe computer user.

### **Being an historian**

Children will study various times in the past including changes in Britain from the Stone Age to the Iron Age, Romans, Anglo-Saxons and Vikings in Britain, a significant event in British history beyond 1066, Ancient Greece, ancient civilisations and local history. They will be encouraged to find out about aspects of the past from a range of sources, including visits to historical sites and museums, and to communicate their knowledge and understanding in a variety of ways.

### **Being a geographer**

Children will be taught to use geographical skills to investigate places and themes involving physical and human geography.

### **Being an artist**

Children are given the skills and opportunities to experiment, invent and create their own works of art, craft and design in a variety of media and forms. They will learn about the work of great artists, architects and designers.



### **Being a musician**

Children are provided with opportunities to participate in music making activities which give them experience of performing, composing and listening. Peripatetic teachers visit the school and teach violin, recorder and woodwind to small groups each week.

### **Physical Education – Being a sports person**

We aim to give a balance of experience across various aspects of the physical curriculum including gymnastics, dance, games and swimming. Children are given the skills to take full advantage of this, both as an individual and as a member of a team.

## **Stanion C.E. (Aided) Primary School**

### **Modern Foreign Language**

All children in Key Stage 2 will study Spanish and develop their interest in the culture of other nations.

### **Religious Education**

The school follows the Understanding Christianity Scheme and the Diocese of Peterborough Scheme for Religious Education. Parents should be aware of the provision in the 1944 Education Act allowing for exemption from Religious Education, which states:

‘If the parent of any pupil in attendance at any county school or voluntary school requests that he be wholly or partly excused from attendance at religious instruction in the school, then, until the request has been withdrawn, the pupil shall be excused attendance accordingly’ (Section 25)

### **Acts of Worship**

Planned Christian worship is held in school every day. Worship is led by teachers, children and visitors.

### **Personal, Social, Health Education and Citizenship**

Children are helped to gain the knowledge, skills and understanding they need to live confident, healthy, independent lives and to become informed, active, responsible citizens.

Children are given an awareness of the need to care for their own bodies through diet, exercise and healthy personal habits. They are taught to apply the knowledge and skills of safety education in the home, at play, on the road and in school.

Children are helped to cope with the physical and emotional challenges of growing up. The school provides Sex and Relationship Education appropriate to the children’s ages and experiences.

## **Stanion C.E. (Aided) Primary School**



## **School Organisation**

### **The School Day**

Morning:	
Bell rings	8.50am
School starts	8:55am
Lunchtime	12.30pm – 1.30pm
School ends:	3.20pm

All children have a morning break between 11.15am and 11.30am.

Children should not arrive at school before 8.40am and before 1.25pm in the afternoon if they go home for lunch. When children arrive at school they should go directly to the playground; in bad weather they may go to their classrooms. Punctuality is expected. All children should be brought to school and collected from school by an adult unless permission has been granted by the Headteacher.

In the interests of safety parents should not bring their cars up the school drive except in an emergency.

### **School Uniform**

- White shirt, polo shirt or blouse
- Red school sweatshirt or cardigan
- Black/grey trousers, skirt or pinafore
- Plain, dark, flat heeled footwear

Optional summer uniform

- Grey/black shorts
- Red gingham summer dress.

PE Kit

- White t-shirt, black shorts, plimsolls/trainers

Jewellery should not be worn for reasons of safety and security; only watches and studs are permitted. These should be removed on P.E days.

Mobile phones are not to be brought into school. If a phone is needed, for emergency purposes, this must be handed to the office in the morning and collected after school.

Red sweatshirts and fleeces with school emblem, white t-shirts/polo shirts with school emblem, black shorts and name tapes can be ordered from the school. Order forms are available from the school office. New reception children's parents/carers will receive an order form with their other information.



## Equipment for School

The school provides most of the basic equipment for the school day. Older children are encouraged to bring a pencil case with pencils, rubber, sharpener and pencil crayons.

Everyone will need:

- Book bag
- PE Kit
- Drinking bottle with non-spill lid for use in the classroom – filled with water.

PE bags and book bags with the school's logo are available to order from the school.

## Lunchtime

Hot school meals are available from Love Food for all children and these are free of charge for anyone in Reception, Year 1 and 2. Please ask at the school office for registration details and how to order meals. Free school meals are available for your child if you are in receipt of Family Income Support. Details are available on the North Northamptonshire Council website.

Alternatively children may bring healthy packed lunches, which should be brought in named, secure containers. Glass bottles and breakable vacuum flasks should not be used. Fizzy drinks and sweets **must not** be included in lunchboxes.

As guidance a healthy lunchbox should always contain:

- **1-2 portions of starch** – bread, wraps, pasta, rice etc. A second item could be an additional lunch item such as breadsticks, flapjack, crisp bread or a small muffin.
- **2-3 portions of vegetables and fruit**
- **1 portion of protein** – lean meat, eggs, tuna, pulses or beans etc.
- **1 portion of dairy** – a small piece of cheese, yoghurt, milk
- **A healthy drink** – water, milk, pure fruit juice, smoothies etc.

## Fruit

Key Stage 2 children are encouraged to bring fruit to eat at morning playtime.

Reception and Key Stage 1 children are provided with fruit, free of charge, at morning playtime.

## Milk

Parents may participate in the 'Milk at School' scheme. Children under 5 receive free milk each day following completion of a registration form.

## Medical Welfare

During your child's first year at school there will be the first Health Review - this will include a test of hearing and vision, an assessment of development and a measurement of growth. You will be requested to complete a health questionnaire and invited to attend your child's examination. Children will not be seen unless parents have given their consent. If a child has any medical or development problems which may affect their education then an appointment will be offered with the school doctor, a hospital specialist, or remedial therapist for further treatment and advice.

## Home Learning



As with all school activities, children really benefit from the support and encouragement they receive at home. Teachers provide termly information letters outlining the learning that will be taking place so that parents/carers can contribute to these experiences. Daily reading at home, especially with younger children, is essential. Key Stage 2 children have formal homework set each week as well as more open tasks related to learning themes or topic areas.

### **Absence**

Parents should ensure that, if their child is to be absent from school for any unavoidable reason such as illness, they should contact the school as soon as possible, on the first morning of absence. Failure to report the reason for a child's absence means that it will be classed as an unauthorised absence. In the case of infectious diseases notification is essential.

Any absence during term time should be avoided as this can have a damaging effect on a pupil's education and overall achievement. There are two main categories of absences:

- Authorised absence – when the school has accepted the explanation offered as satisfactory justification for the absence, or given approval in advance for such an absence.
- Unauthorised absence – when the school has not received a reason for absence or has not approved a pupil's absence from school after a request for leave of absence.

It is recognised that there may be exceptional reasons that may justify authorisation of absence by the Headteacher. Parents, guardians and carers must make an application in advance on the form headed 'Application for leave of absence during term time.' These are available from the school office. Leave of absence will only be granted where the headteacher considers it is due to 'exceptional circumstances' and parents or carers will be informed of the decision within 7 days. Leave of absence taken without authorisation may be referred to the Education Entitlement Service at North Northants Council. This could lead to prosecution proceedings or a Fixed Penalty Notice. If issued, a separate Notice would be issued to each parent for each child. This currently stands at £80 per parent per child, which must be paid within 28 days.

### **Medicines**

We wish to give support and assistance in order to allow pupils to continue their education without prolonged interruption. Parents have two alternatives:

1. Come to school to administer the medicine themselves
2. Allow the staff to administer the medicines if a school form has been completed giving details of dosage and frequency.

Medication should be taken straight to the office and not to the class teacher. Medicines may be claimed from the office at the end of the day. If your child is asthmatic and has medication the school should be informed and appropriate arrangements will be made.

### **Pupil Welfare**



Parents are required to complete an information sheet giving details of home telephone numbers and friends/family able to look after children in an emergency. In the event of a child developing an illness, suffering a playground accident or becoming unusually distressed it is the school's policy to inform parents. Where urgent hospital treatment is considered necessary a member of staff transports the child to the Minor Injuries Clinic in Corby or Kettering General Hospital and the parent is required to meet their child there.

We are always grateful to receive information from parents on matters likely to affect their child's progress and confidentiality is always safeguarded.

Children are reminded to stay safe in the sun. We promote the use of hats and suncream. This should be applied before school and staff cannot take responsibility for reapplying during the school day. Parents may wish their child to do this for themselves and can bring in suncream for this purpose.

### **Security and Safety**

Everyone in school needs to be able to work and learn in a safe and secure environment. The following security measures are in place:-

The gate to the playground is closed at 9.05am and opened just before school finishes. If a child is late they should enter through the main entrance and report to the office. When children have to be collected during school hours, parents should report to the office and their child is then brought from the classroom.

Parents of all infant children are requested to meet their children at the end of the day in the playground around the main entrance.

Visitors and parent helpers sign in. Everyone working in school has enhanced DBS clearance including parent helpers. Where required, visitors are accompanied by a member of staff at all times.

Bikes and scooters are not allowed on the school playground and should be stored in the pods at the side of the school building. On entering the drive children should dismount and push their bike/scooter up the path and follow the outline of the school building to the storage pods. We promote the wearing of safety helmets.

### **Parent Teacher and Friends Association**

The PTFA works very hard to raise money for the school. Events take place throughout the school year and parental help is always welcomed. Anyone wishing to join the PTFA should contact the school office in the first instance. We always welcome new ideas and would appreciate any help from new parents.

### **Open Access to Records**

Children's records, which are reviewed annually, contain the following information:

- Name, address, date of birth, doctor etc.
- Information concerning the child's personal circumstances
- Reports and records of the child's achievements

Parents, may, if they wish, ask to see their child's records by appointment with the Headteacher. The school has a computerised administration system which is registered



under the Data Protection Act. Records will be confidential to all except those who have a rightful access to them.

### **Charges for School Activities**

Under the 1988 Education Reform Act, the Governors are required to have and publish a policy on charging pupils or their parents for certain activities. They have endorsed the following policy that can be modified if circumstances show that improvements are needed.

#### Introduction

The Act establishes the principle that there should be no requirement to charge for any form of education or related activity that takes place in school time. The only exception is individual musical tuition that is not part of the National Curriculum. Any educational activity that is deemed sufficiently important to take up school time should be free to all pupils regardless of their parents' ability to pay.

1. Voluntary contributions can be invited from parents towards the cost of school activities related to life and work of the school. Such contributions will be genuinely voluntary and the school will do all it can to ensure no child whose parents are unable or unwilling to contribute will be treated differently from the rest.
2. Contributions will usually be invited through letters to parents as each planned activity or visit arises. The letters will state any relationship to the school's programme of study.
3. No child will be excluded from a school planned activity or visit in school hours on account of parental inability to pay. Parents not wishing to make a voluntary contribution, but wishing their child to be included should sign the required authorisation letter. However, all parents will be informed that a planned activity may not take place unless sufficient voluntary contributions are made.
4. Compulsory charge may be made by the school for replacement of broken windows/fittings, defaced or damaged learning resources or other damage occurring as a result of a child's bad behaviour.
5. The School Governors reserve the right to make a charge for any optional activity that takes place wholly outside of school hours, that is, for any activity, which the school does not have a statutory duty to provide.

### **Complaints Procedure**

Under the Education Reform Act, there is a scheme which describes a number of ways in which parents make a complaint if they are not satisfied with the arrangements which the school makes for their child's teaching and learning or for Worship and Religious Education.

Complaints and problems in the first instance are best resolved, if possible, between parent and teacher. However if the matter needs further consideration then the headteacher should be approached. If the complaint is still not satisfied than a formal complaint should be made to the Governing Body, who will consider the matter through a special committee.



### **Insurance – Personal Accident**

Parents should be aware that there is no universal personal accident cover for school children. Independent advice on insurance cover is recommended.

### **General Note**

The information provided describes the school and its policy at the time of going to print. Further details on specific points can be obtained from the school.

## **Stanion C.E. (Aided) Primary School**

### **Getting Ready for School**

In the term before a child begins school:

- In June, parents are invited to an induction evening at school to find out important information.
- Children are invited to come into school to meet their new class teacher for a session in the Summer Term.

For the first week in September, children attend school in the morning to facilitate assessment and settling in (9.15am – 12.15pm). The Reception class teachers will conduct home visits in the afternoon to get to know the child and parents in familiar surroundings.

**We look forward to welcoming you to our school family and working in partnership to support your child.**

**Mr Wayne Jones**

**Head Teacher**

